

CAMP POLLOCK CHECK-OUT:

- All garbage cans emptied
- All garbage removed from property
- Plastic Tables in lodge wiped down and put away
- Plastic Chairs stored and stacked in lodge
- Main Lodge and Kitchen floors mopped
- Kitchen clean and free of trash, food, prep items. Refrigerator/freezer empty
- Restrooms cleaned, mopped and trash removed
- All personal belongings removed from property
- Décor removed from buildings, posts and property
- Directional signage removed from frontage road
- Grass area free and clean of all trash and debris
- All walkways and parking lot free of trash and debris
- Courtyard free of debris and trash, includes picnic tables
- Courtyard picnic tables moved back to original rows
- BBQ's left in ready to use condition, coals and debris removed/ wiped down
- All coal and debris removed from fire place
- Windows closed and locked, and all doors secured
- AC, lights and fans turned off
- Note any facility repairs needed in notes below

SVC is not responsible for personal items left on the property. Failure to complete the cleaning requirements or leaving any items (personal, trash, or otherwise) on the property will result in the loss of deposit.

Renter signature: _____

Printed: _____ Phone Number: _____ - _____ - _____

Event Date: _____ Check-out Date: _____

SVC Staff Name: _____

Notes:

